

HUERFANO COUNTY JOB DESCRIPTION

TITLE: GROUNDS MAINTENANCE WORKER
FLSA: HOURLY
DEPARTMENT: PUBLIC WORKS
REPORTS TO: MELANIE BOUNDS

JOB SUMMARY:

The Grounds Maintenance Worker is responsible for maintaining the grounds of all County owned/ managed facilities. For the purpose of this position County grounds are identified as those of the Huerfano County Courthouse, Huerfano County Sheriff's Department, Fiesta Park, Huerfano County Community Center and the Huerfano County District Attorney's office (subject to change).

ESSENTIAL JOB FUNCTIONS:

Maintain grounds of County owned/managed facilities to reflect a professionally manicured appearance.

Cut grass; weed eat; rake leaves; cut down and remove branches, limbs and trees that have been damaged; fertilize grounds; trim trees and hedges.

Pick up and properly dispose of trash.

Maintain and repair sprinkler system.

Clean restrooms and picnic pavilions.

Perform athletic field preparation and maintenance.

DESIRED QUALIFICATIONS:

High school diploma or GED. Submitting to and passing pre-employment drug screen and criminal background check. Have and maintain a valid Colorado Drivers License. Prior grounds maintenance experience preferred.

Knowledge and or ability to safely operate small machinery/ equipment and performs preventative maintenance. Observe or monitor objects to determine compliance with prescribed operating or safety standards. Work safely without presenting a direct threat to self or general public. Establish priorities for own workload based on factors such as need for immediate action, work objectives, work schedules, knowledge of future needs, etc.

PHYSICAL DEMANDS:

Work in a variety of weather conditions with exposure to the outdoor elements. Must be able to lift and or move a minimum of 50 pounds. The employee is routinely required to work with the hands in handling, seizing, holding, or grasping motions and picking or pinching actions to operate objects, tools, or controls. The employee is frequently required to sit, stand, talk and hear, climb, balance, stoop, kneel, bend, crouch or crawl and any other movements to perform job duties.

UNUSUAL DEMANDS:

The duties listed above are intended only as an illustration of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or logical assignment to the position.