



# Steering Committee Meeting 8/11/23 Agenda

**Attend by Zoom:**

<https://us02web.zoom.us/j/83429735658?pwd=S2ZISENWK0ZHR3Y0RkxBOEp3c2xGdz09>

Meeting ID: 834-2973-5658 | Passcode: 915234

## Meeting Overview & Purpose

On Friday, August 11th, the Steering Committee will meet to discuss several pieces of analysis created as part of the Comprehensive Plan update. The primary purpose of this meeting is for the Steering Committee to discuss findings and takeaways from Existing Conditions memos prepared by the consultant team. During the meeting, there will also be opportunities for Steering Committee members to provide comments on the results of the Visioning Survey and Open Houses.

**We will primarily discuss the “Areas of Focus” sections of each memo. You can think of this section as a basic initial draft of recommendations for a given topic area. We need your feedback on these areas of focus to ensure that they are comprehensive and clear, and that they speak to the needs of the county. We will revise this section based on your feedback.**

**If you are short on time, please prioritize reading through the “Areas of Focus” sections of the three memos – the section is at the end of each memo.**

## Materials for Review

Please review the following materials prior to the meeting:

- Draft Vision Statement
- Basemap Set
- Transportation Existing Conditions Memo
- Public Services & Community Safety Existing Conditions Memo
- Recreation & Trails Existing Conditions Memo
- Economic Development Existing Conditions Memo

**To reiterate, if you are short on time, please prioritize reading through the “Areas of Focus” sections of the four Existing Conditions memos – the section is at the end of each memo. We have also provided the Areas of Focus as separate documents per the Steering Committee’s request.**

In the folder, we have also included a list of stakeholders we have interviewed for the memos for your reference.

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## Why create these memos?

Much of the information in these Existing Conditions memos will likely be “old news” to you – that’s actually a good thing! We have created these memos to ensure that our consultant team has a solid understanding of the county’s current conditions – the strengths to preserve, and the problems to solve. We also need to “ground-truth” some of the feedback that we have heard in the focus groups, survey, and open houses. For example, participants in the Quality of Life open house shared that there is difficulty getting to medical appointments from outlying areas of the county. Our existing conditions analysis helps us understand if that difficulty is due to a lack of service or some other reason. Our team will reference these memos when we write the final plan document. The final plan chapters will likely be shorter than these memos; because the existing conditions information is contained in these memos, we won’t need to devote much space to it in the actual plan chapters.

We suggest including these existing conditions memos in the plan as an appendix. We suggest this for a few reasons: First, we want the planning process to be transparent, and sharing these interim analyses is a good way to do that. Second, these memos may serve as a helpful reference for more technical users of the plan, such as County staff or other agency staff.

## Questions to Consider

As you review the materials, we invite you to consider the questions below. These questions will make up the bulk of our discussion on 8/11.

- Does the memo accurately reflect your understanding of the major strengths and issues related to the topic area?
- Are there any factual corrections you would like to make?
- In general, are the “Areas of Focus” headed in the right direction?
- What would you add or take away from the “Areas of Focus” section?

If you would like to provide your thoughts in writing prior to the meeting or after the meeting, you are welcome to use the following form:

<https://forms.office.com/Pages/ResponsePage.aspx?id=jy2rkml8DEymOHooINZa4SHuS-3M5ytLmHL11RniEFVUOTBBVTdINVdaVVixQ01XMIExNVRTSUG1UC4u>

## Next Steps

At the end of our discussion, we will go over the next steps. Here are our anticipated next steps:

- Revising existing conditions memos based on feedback
- Drafting additional memos (public health, governance and culture, land use and more)
- Finishing our update of the Housing Needs Assessment (HNA)
- Launching housing analysis (IHOP), revising analysis approach based on findings of HNA
- Stakeholder interviews (for IHOP)
- Revising basemaps

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