

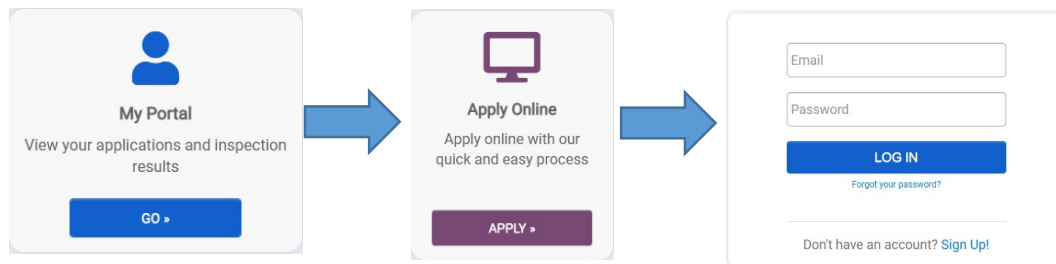


## Online Contractor License Application and Renewal

Apply for a new license:

Follow the link to Huerfano County's online permitting portal:

<https://co-huerfano-co.smartgovcommunity.com/Public/Home>



1. My Portal
2. Apply Online
3. If you do not have an account, you will need to [sign up](#) for an account or log in.

What type of application do you need today?

Select a category to view your options

Select a category

- Building Permits (Commercial Projects)
- Building Permits (Residential Projects)
- Burn Permits
- Contractor License
- Land Use and Planning
- Road-Bridge-Public Works

4. Select Contractor License for type of application. Select Contractor Registration and click Next.
5. Enter the name of your business. Click Next → Enter Business Mailing Address → Enter License Details
6. Submittals: Once you finish filling out the forms, you will still need to upload the following attachments:
  - a. Proof of liability insurance
  - b. Valid copy of identification & driver's license
  - c. Proof of license ICC testing
  - d. Reference page/letters of reference (download fillable form the Documents page [here](#))
  - e. Business certification
  - f. Proof of worker's compensation insurance
  - g. All active building licenses

## **Contractor License Renewals**

The process to renew a license if you have held a license in Huerfano County in the past year is similar to that described above, but less information is required.

7. Only answer required questions.
8. Submittal documents required for a renewal are:
  - a. Changes of any partners, officers or owners (if any): submit names, position and contact info.
  - b. Active building licenses.