HUERFANO COUNTY LAND USE 401 MAIN STREET, SUITE 304 WALSENBURG, COLORADO 81089 719-738-1220, EXT. 506



Online Land Use Application Guide

Land use applications include: Conditional Use Permits, Variances, vacations Subdivisions, Plat Amendments, Rezoning, camping permits, sign permits, temporary assembly permits, etc.

Follow the link to Huerfano County's online permit portal:

https://co-huerfano-co.smartgovcommunity.com/Public/Home



Look in the Documents section at the bottom of the application portal for a checklist for the type of application you are interested in. Checklists outline the process and describe all of the attachments you will have to submit with your application.



- 1. My Portal
- 2. Apply Online
- 3. Sign in; If you do not have an account, you will I need to sign up for an account.
 - a. If you are creating a new account, you will have to go to your email and click the confirmation link to log in.



- 4. Select Land Use and Planning
- 5. Enter the address or parcel number for your project.
 - a. Type % before the address if you're looking for an address that doesn't appear in the dropdown (if address is written differently in our records).
 - b. If you don't know your parcel or schedule number, find your parcel on the County's map
- 6. Fill in all parts of application.
- 7. Submittals: Your application is not complete until you upload required submittals.
 - a. Submittal file size is limited to 200mb If your files are larger than that, try zipping them. If they are still too large, email files to building@huerfano.us and describe the application they belong to.