

**HUERFANO COUNTY  
CUCHARA MOUNTAIN PARK  
CUCHARA, COLORADO**

**RULES/RESERVATION AND RENTAL FEE INFORMATION**

**RULES:**

- 1) The signer of the Rental Agreement shall be considered the legal agent of the organization or group, and as such, the signer shall be solely responsible for use of the Cuchara Mountain Park Day Lodge and must be at least 18 years of age.
- 2) The renter is financially responsible for any damages in or to the Cuchara Mountain Park Day Lodge building/grounds which are incurred during time of rental.
- 3) Reservation requests are not confirmed until a payment of \$300.00 is received. This payment shall become the security deposit and will be deposited in full, upon receipt. A twenty five dollar (\$25.00) service charge shall apply to any returned checks deemed non-sufficient funds. Rental deposits if not made at time of reservation are due no later than 2 weeks prior to the event. If not received the event will be cancelled, no exceptions.

Renter is responsible for a walk through inspection with attendant before the event date. If event is held on a Saturday the walk through shall take place on the Friday before. The facility shall be returned to the same condition as when rented or the security deposit shall be **forfeited in full**. If damages exceed the amount of the security deposit the renter will receive an invoice for additional charges. Invoice amount in full is due 30 days from date of certified mail return receipt. If unpaid it will be turned over for collection.

If security deposit is returned to renter it will be mailed within 3 business days, excluding weekends/holidays.

**4) CLEANING INSTRUCTIONS.**

Immediately upon event completion:

- Trash shall be placed into trash bags and placed trash cans.
- Countertops and surfaces shall be wiped clean.
- Seats and backs of chair shall be wiped clean.
- Table tops shall be wiped clean.
- Floors shall be swept and mopped thoroughly removing all debris/spills.
- All doors and windows shall be secured upon departing the building. All interior lighting will be turned off.

- 5) For-profit organizations must provide a Certificate of Liability Insurance in the amount \$1,000,000.00 dollars to indemnify Huerfano County from and against all liabilities, damages and or claims to individuals or property arising from the use of the Day Lodge and grounds by the renter or their guests. Huerfano County shall be named as an additional insured.

#### DEPOSIT AND RENTAL RATES

The Cuchara Mountain Park Day Lodge is only available to the reserving party and their guests the day of the event. All events are held to a maximum of 10 hours which includes set up, tear down and clean up. Please plan accordingly no early arrivals or late departures.

Day Lodge Deposit: \$300.00

Rental Rate: \$25.00 per hour (maximum rental rate \$250.00)

#### 6) **Alcoholic Beverages – Permit Required:**

If alcoholic beverages are served/sold or brought onto premise:

- 1). The renter must apply for an “Application for Permit For Consumption of Alcoholic Beverages On Property Owned By Huerfano County”. If alcohol is sold applicant is required to show proof of liquor license. The application must be approved by the Board of County Commissioners before the event and accompanied by the liquor license if applicable.
- 2). Security shall be provided by an off-duty uniformed law enforcement officer who is currently employed by a law enforcement agency, and who holds a valid P.O.S.T. Certification **OR** by a uniformed security guard who is bonded and insured. The law enforcement officer or security guard will be present for the duration of event; at renter's expense. Applicant is required to show proof of retaining said off-duty P.O.S.T. certified law enforcement officer and/or bonded security officer.
- 3). The Huerfano County Board of County Commissioners reserves the right to waive the requirement for the presence of a uniformed law enforcement officer or a security guard during the event.
- 4). If alcohol is found on premise during an event without an approved permit the entire security deposit is forfeited.
- 5). No smoking is allowed within 25' of any exterior entrance/exit door at the Cuchara Mountain Park Day Lodge.
- 6). All food items, personal items, or equipment brought to the event must be removed immediately following the event. Huerfano County is not responsible for lost, stolen or

items left behind.

- 7) . All rentals are subject to a minimum one hour charge.
- 8). No exits shall be blocked in any manner.
- 9). If an emergency exists dial 911.

**RESERVATIONS:**

To make a reservation please call (719) 738-3000 extension 105 or email [mbounds@huerfano.us](mailto:mbounds@huerfano.us).

Reservation requests are honored on a first-come; first-serve basis. County sponsored events shall have first priority in the use of County owned/managed properties. Reservations are deemed complete only after receiving a completed Rental Agreement form, Open Container Permit if need, and the security deposit and rental fee.

In case of a “community emergency” Huerfano County Government reserves the right to terminate any and all reservations with or without prior notice. In this instance all deposits/fees will be returned in full.

**HUERFANO COUNTY  
CUCHARA MOUNTAIN PARK  
RENTAL AGREEMENT**

***Please print all required information:***

Name of Renter/Responsible Party: \_\_\_\_\_  
\_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
\_\_\_\_\_

Telephone: ( ) \_\_\_\_\_ Alternate Phone: ( ) \_\_\_\_\_ Email: \_\_\_\_\_  
\_\_\_\_\_

Brief Description of proposed activity/event: \_\_\_\_\_  
\_\_\_\_\_

Will alcoholic beverages be provided at the event: \_\_\_\_\_ Yes OR \_\_\_\_\_ No

Date Requested: \_\_\_\_\_ Arrival Time: \_\_\_\_\_ Departure Time: \_\_\_\_\_  
\_\_\_\_\_

***Please note: Rental time must include time needed to set-up and clean-up event 10 hour maximum rental.***

I, \_\_\_\_\_ (print name) have fully read and understand the Rules/Reservation and Fee requirements pertaining to renting the Cuchara Mountain Park Day Lodge. I have inspected with attendant all portions of the facility for which I am renting and find it clean and to my satisfaction. I have been shown where cleaning supplies are located and fully understand the terms under which I have rented the facility. I further agree to release Huerfano County Government its officers, employees and assigns from any liability or responsibility for any injury, accident, loss or damage to any person(s) or property arising out of the use of the facility.

Renter/Responsible person signature: \_\_\_\_\_ Date: \_\_\_\_\_

Drivers License Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

